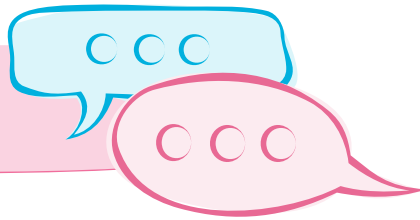


How do I apply?



How do I apply to become a Quality Advisor?

- ★ First, you should complete a short application form by [clicking here](#)
Alternatively, you can complete the **PDF version** of the application form and send to **Quality@c-i-c.co.uk**.
- ★ Make sure you include all your details on this.
- ★ If you need any support completing the form, just email **Quality@c-i-c.co.uk**, letting them know you are interested in applying.
- ★ You can get support with the application form if you need to.
- ★ You will then be contacted within one week to arrange next steps.
- ★ A date for interview will be arranged if this is a good fit for you.



How do interviews work?

- ★ Interviews happen online and take no longer than 30 minutes.
- ★ You do not need to wear formal clothing for the interview, and it will be very relaxed.
- ★ Your Support Worker or family member can attend with you if you prefer to support with Zoom and making you feel more comfortable.
- ★ You will be interviewed by another Quality Advisor and the Participation Specialist.
- ★ Everyone will introduce themselves first.
- ★ They will get to know you and ask you about why you want to be a Quality Advisor.



What questions will I be asked?

You will be asked the following questions in your interview:

1. What makes you want to become a Quality Advisor?
2. What would you like to bring to the role?
3. How do you feel about attending meetings online?



How can I answer questions?

- ★ You can answer the questions however you prefer to:
 - You can talk through them
 - You can prepare notes before the meeting
 - You can make a PowerPoint presentation to show us
 - You can record your answers over video before the interview
 - You can send over your answers written
 - You can draw a picture to explain your answers
- ★ The people interviewing will take some notes.
- ★ You will have a chance to ask any questions too.
- ★ If the team feel like this is a good role for you, they will get in touch to arrange a second interview.



Any questions about being a Quality Advisor or the interview process? Just email Quality@c-i-c.co.uk and include your name, region and contact information.

You can also talk to your Support Worker or a family member first and ask them to contact the team on your behalf.

If you would like someone to ring you, just let them know in your message and include your contact details.

